

Individual Decision

The attached report(s) will be taken as Individual Portfolio Member Decision(s) on:

Thursday, 23rd March, 2017

| Ref: | Title | Portfolio Member(s) | Page No. |
|-------------|--|----------------------------|-----------------|
| ID3133 | West Berkshire Council Forward Plan - 27 April 2017 to 31 July 2017 | Councillor Graham Jones | 3 - 4 |



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| | DOD= Delegated Officer Decision |
| | EX= Executive |
| | GE= Governance and Ethics Committee |
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| | PC= Personnel Committee |
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West Berkshire Council
Forward Plan
27 April 2017 to 31 July 2017

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

| Reference | Item | Purpose | Decision Body | Month/Year | Executive | ID | Date Report Published | Council | Governance and Ethics Committee | OSMC | Other | Officer and Contact No | Directorate | Lead Member | Consultee(s) | Part II | Call In |
|-----------|---|--|---------------|---------------|-------------|----------|-----------------------|------------|---------------------------------|------|-------------|------------------------|-------------|---|---------------------|---------|---------|
| ID3301 | Public Rights of Way Case Programmes | To inform of progress on the four annual Case Programmes and request approval for the next year's Programmes | ID | 01 April 2017 | | 28/04/17 | 20/04/17 | | | | | Elaine Cox | Environment | Culture and Environment | Local Access Forum | No | Yes |
| ID3302 | Street Cleansing and Litter Picking Service | To seek permission to go out to consultation about the Street Cleansing and Litter Picking Service. | ID | 01 April 2017 | | 27/04/17 | 19/04/17 | | | | | Jackie Ward | Environment | Culture and Environment | Public consultation | No | Yes |
| C3227 | Adoption of the West Berkshire District Council Housing Sites Allocation Development Plan Document | To identify future housing development sites within West Berkshire. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Bryan Lyttle | Environment | Planning and Housing | | No | |
| C3273 | West Berkshire Minerals and Waste Local Plan - Preferred Options Consultation | To seek authorisation to consult on the Minerals and Waste Local Plan - preferred options, preferred site allocations and associated evidence base documents. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | PAG - March | Andrew Morrow | Environment | Planning and Housing | | No | |
| C3283 | Property Investment Strategy | To provide a formal policy for the acquisition of commercial investment properties that would derive a net return to the Council, provide the governance arrangements and establish the criteria to support a proposed acquisition and disposal. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Richard Turner | Communities | Leader of the Council | | | |
| C3286 | Stratfield Mortimer Neighbourhood Plan | To consider progressing the Stratfield Mortimer Neighbourhood Plan to referendum. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Laila Bassett | Environment | Planning and Housing | | No | |
| C3083 | Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee - 2016/17 Year End | To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire. | C | 01 May 2017 | | | 12/04/17 | 09/05/17 C | 24/04/17 GE | | | Sarah Clarke | Resources | Chairman of the Governance and Ethics Committee | | No | |
| C3154 | Election of the Chairman for the Municipal Year 2017/18 | To elect the Chairman for the 2017/18 Municipal Year. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Moira Fraser | Resources | Leader, Strategy & Performance, Economic Growth | | No | |
| C3155 | Appointment of Vice-Chairman for the Municipal Year 2017/18 | To appoint the Vice-Chairman for the 2017/18 Municipal Year. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Moira Fraser | Resources | Leader, Strategy & Performance, Economic Growth | | No | |
| C3156 | Appointment of the Executive by the Leader of the Council for the 2017/18 Municipal Year | For the Leader of the Council to announce the composition of the Executive for the 2017/18 Municipal Year. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Moira Fraser | Resources | Leader, Strategy & Performance, Economic Growth | | No | |
| C3157 | Appointment of and Allocation of Seats on Committees for the 2017/18 Municipal Year | To allocate seats on the various Council Committees for the 2016/17Municipal Year. | C | 01 May 2017 | | | 28/04/17 | 09/05/17 C | | | | Moira Fraser | Resources | Leader, Strategy & Performance, Economic Growth | | No | |
| EX3218 | Better Care Fund 2017/19 | To gain agreement to the proposed Better Care Fund Plans for 2017/19 | EX | 01 May 2017 | 04/05/17 EX | | 25/04/17 | | | | | Tandra Forster | Communities | Adult Social Care | | No | Yes |
| EX3285 | Adopt Thames Valley Regional Adoption Agency | To seek agreement to disband Adopt Berks and become a partner in a wider Adoption Agency hosted by Oxfordshire. | EX | 01 May 2017 | 04/05/17 EX | | 25/04/17 | | | | | Mac Heath | Communities | Children & Young People | | | No |
| EX3298 | Insurance Retender 2017 | The Council is putting all of its insurance arrangements out to re tender, with new contracts needing to be in place by 1st November 2017. The decision to award the contracts is reserved to the Executive, as a "key" decision. However, the tender process will be complex, and time to perform the evaluation of the tenders will be limited, eg it is likely that we will need to seek clarification from the insurance companies. It will therefore be difficult to meet the deadlines set by the meetings of the Executive. Therefore this report seeks delegated authority for the Heads of Finance and Legal and the Portfolio Holder to award the contract(s). | EX | 01 May 2017 | 04/05/17 EX | | 25/04/17 | | | | | Ian Priestley | Resources | Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT | | | |
| EX3299 | Property Service - Purchase of Merchant House (Paragraph 3 – information relating to financial/business affairs of particular person) | To agree the purchase of Merchant House. | EX | 01 May 2017 | 04/05/17 EX | | 25/04/17 | | | | | Richard Turner | Communities | Leader of the Council | | Yes | |
| EX3217 | Revised Community Infrastructure Levy Regulations 123 List | To update the Community Infrastructure Levy Regulations 123 list following the EIP into the Housing Sites Allocation Development Plan Document. | EX | 01 May 2017 | 04/05/17 EX | | 25/04/17 | | | | | Sarah Ball | Environment | Planning and Housing | | No | Yes |

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| Reference | Item | Purpose | Decision Body | Month/Year | Executive | ID | Date Report Published | Council | Governance and Ethics Committee | OSMC | Other | Officer and Contact No | Directorate | Lead Member | Consultee(s) | Part II | Call In |
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| ID3233 | West Berkshire Forward Plan – 07 June 2017 to 30 September 2017 | To agree the Forward Plan for the next four months. | ID | 01 May 2017 | | 04/05/17 | 25/04/17 | | | | | Moira Fraser | Resources | Leader of Council, Strategy & Performance, Economic Growth | Corporate Directors and Heads of Service | No | Yes |
| ID3266 | Annual Appointments to Outside Bodies | To agree the appointment of representatives on the Royal Berkshire Fire and Rescue Service, Local Government Assembly General Assembly and Thames Valley | ID | 01 May 2017 | | 04/05/17 | 25/04/17 | | | | | Jude Thomas | Resources | Leader, Strategy & Performance, Economic Growth | | No | Yes |
| ID3290 | Approval of Community Plans | To agree any Community Plans which have been presented. | ID | 01 May 2017 | | 01/05/17 | tbc | | | | | Jo Naylor | Resources | Community Resilience & Partnerships | | | |
| ID3300 | Northcroft Lane, Newbury - Pedestrian Improvements | To report on consultation responses into proposed pedestrian improvements and decide on a way forward. | ID | 01 May 2017 | | 12/05/17 | 04/05/17 | | | | | Neil Stacey | Environment | Highways and Transport | Local Residents, Newbury Town Council and | | |
| EX3267 | ICT & Digital Services Strategy | To explain the Council's ICT and Digital Services Strategy for the next 3 years. | EX | 01 June 2017 | 15/06/17 EX | | 07/06/17 | | | | | Kevin Griffin | Resources | Corporate Services and External Affairs | | No | Yes |
| EX3280 | Response to the Government's Draft Airports National Policy Statement | To inform Members of the key points in the Policy Statement and for Members to agree a response. | EX | 01 June 2017 | 15/06/17 EX | | 25/04/17 | | | | | Jenny Graham | Environment | Highways and Transport | | No | No |
| EX3138 | Provisional Financial Outturn Report - 2016/17 | To inform Members of the provisional financial performance of the Council for 2016/17 . | EX | 01 June 2017 | 15/06/17 EX | | 07/06/17 | | | | | Melanie Ellis | Resources | Finance and Transformation | | No | Yes |
| EX3272 | Legal Shared Service | The purpose of this report is to seek an 'in principle' decision to consider a shared service for Legal Services. | EX | 01 June 2017 | 15/06/17 EX | | 07/06/17 | | | | | Sarah Clarke | Resources | Corporate Services and External Affairs | | No | Yes |
| ID3234 | West Berkshire Forward Plan – 18 July 2017 to 31 October 2017 | To agree the Forward Plan for the next four months. | ID | 01 June 2017 | | 15/06/17 | 07/06/17 | | | | | Moira Fraser | Resources | Leader of Council, Strategy & Performance, Economic Growth | Corporate Directors and Heads of Service | No | Yes |
| ID3291 | Approval of Community Plans | To agree any Community Plans which have been presented. | ID | 01 June 2017 | | 01/06/17 | tbc | | | | | Jo Naylor | Resources | Community Resilience & Partnerships | | | |
| C3093 | Amendments to the Constitution - Scheme of Delegation | To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice. | C | 01 July 2017 | | | 18/07/17 | 27/07/17 C | 24/04/17 GE | | | Sarah Clarke | Resources | Leader, Strategy & Performance, Economic Growth | | No | |
| EX3112 | Key Accountable Performance 2016/17: Year End | To present the basket of key accountable measures and activities for 2016/17. | EX | 01 July 2017 | 27/07/17 EX | | 19/07/17 | | | | | Catalin Bogos | Resources | Leader, Strategy & Performance, Economic Growth | | No | Yes |
| ID3235 | West Berkshire Forward Plan – 30 August 2017 to 30 November 2017 | To agree the Forward Plan for the next four months. | ID | 01 July 2017 | | 27/07/17 | 19/07/17 | | | | | Moira Fraser | Resources | Leader of Council, Strategy & Performance, Economic Growth | Corporate Directors and Heads of Service | | |
| ID3292 | Approval of Community Plans | To agree any Community Plans which have been presented. | ID | 01 July 2017 | | 01/07/17 | tbc | | | | | Jo Naylor | Resources | Community Resilience & Partnerships | | | |